

PROJECTS AND PROCUREMENT SUB-COMMITTEE
Monday, 12 February 2024

Minutes of the meeting of the Projects and Procurement Sub-Committee held at
Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 12 February 2024
at 1.45 pm

Present

Members:

Alderman Timothy Hailes (Chairman)
Deputy Randall Anderson
Deputy Keith Bottomley
Deputy Madush Gupta
Caroline Haines
Deputy Charles Edward Lord
Paul Martinelli
Philip Woodhouse

Officers:

Caroline Al-Beyerty	- The Chamberlain
Genine Whitehorne	- Commercial Director
Ronnie Adams	- Chamberlain's Department
Sarah Baker	- Chamberlain's Department
Tara Crombie	- Chamberlain's Department
Daria Faeti	- Chamberlain's Department
Samantha Kay	- Chamberlain's Department
Mohammad Mostafa	- Chamberlain's Department
Daniel Peattie	- Chamberlain's Department
Hirdial Rai	- Chamberlain's Department
Yasin Razaaq	- Chamberlain's Department
Beena Tanna	- Chamberlain's Department
Gillian Howard	- Environment Department
Tom Noble	- Environment Department
Richard Chamberlain	- City Surveyor's Department
Marcelina Gilka	- City Surveyor's Department
Ola Obadara	- City Surveyor's Department
Peter Ochser	- City Surveyor's Department
Adrian Morgan	- Barbican Centre
John Barker	- Department for Community and Children's Services
John Cater	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Deputy Shravan Joshi and Deputy Christopher Hayward.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

RESOLVED – that the public minutes of the meeting held on Monday, 15th January be approved as an accurate record.

4. **PROPOSED APPROACH TO THE REVIEW OF PROCUREMENT AND CONTRACT MANAGEMENT**

The Sub-Committee considered a Report of the Chamberlain concerning the Review of Procurement and Contract Management.

The Chair opened the discussion, with two reflections; firstly, he raised concerns about the organisations ability to effectively contract manage, secondly, he posed a question as to whether the organisation currently had the internal capacity and resources to undertake the Review given the concurrent focus on the Project Governance Review, as such, he queried whether external resource should be procured to undertake some or indeed all of the Review.

Several Members agreed with this and supported the Chair's proposal for officers to submit this paper to the upcoming Finance Committee (20th February) with the benefit of officers carrying out a costing exercise in the interim period, which would then provide Finance Committee Members with the options to keep the Review as an in-house exercise or to procure external resource to deliver it.

A Member asked officers to undertake a broader examination of the value-for-money of procuring external resources for these types of Reviews, compared with the cost of in-house options. The Chamberlain responded that this was an area which the Efficiency & Performance Working Party would be able to look at and would co-ordinate with the Chairman and the Deputy Chairman of the Finance Committee outside of the meeting.

The Director of Commercial, Change and Portfolio Delivery emphasised that the Review could be delivered currently with no further additional calls on funds, but, if Members were minded to support procuring additional external support (diluting the recommended blended approach in the Report in favour of more external support) additional funding would be required. We would also need to consider which areas we would want to keep as internal workstreams, as retaining some of these areas in-house would be the optimal approach to ensure buy-in from across the organisation.

RESOLVED – that the Sub-Committee asked for the Report to be submitted to the upcoming Finance Committee meeting on 20th February with accompanying updated presentation/remarks by the Director of Commercial, Change and Portfolio Delivery at that meeting.

5. ***GW2: SALISBURY SQUARE DEVELOPMENT HIGHWAY AND PUBLIC REALM WORKS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the associated highway and public realm works for the Salisbury Square Development.

RESOLVED – that the Sub-Committee noted the Report.

6. ***GW3,4,5: 1 LEADENHALL STREET SECTION 278 HIGHWAY WORKS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the associated Section 278 highway works for the 1 Leadenhall Street Development.

RESOLVED – that the Sub-Committee noted the Report.

7. ***GW4C: ST. PAUL'S GYRATORY TRANSFORMATION PROJECT – PHASE 1**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the St. Paul's gyratory transformation project.

RESOLVED – that the Sub-Committee noted the Report.

8. ***GW5: MOOR LANE ENVIRONMENTAL ENHANCEMENTS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the environmental enhancements for Moor Lane.

RESOLVED – that the Sub-Committee noted the Report.

9. ***GW6: 2-6 CANNON STREET PUBLIC REALM IMPROVEMENTS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the associated public realm improvements for 2-6 Cannon Street.

RESOLVED – that the Sub-Committee noted the Report.

10. ***GW6: CURSITOR STREET / BREAMS BUILDINGS PUBLIC REALM IMPROVEMENTS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the associated public realm improvements for Cursitor Street/Breams Buildings.

RESOLVED – that the Sub-Committee noted the Report.

11. ***GW6: MARK LANE PUBLIC REALM AND TRANSPORTATION ENHANCEMENTS - PHASES 2 AND 3**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the associated public realm and transportation improvements for Mark Lane.

RESOLVED – that the Sub-Committee noted the Report.

12. ***GW6: ST BARTHOLOMEW'S HOSPITAL ENVIRONMENTAL ENHANCEMENTS**

The Sub-Committee received a Report of the Interim Executive Director, Environment concerning the environmental enhancements for St Bartholomew's Hospital.

RESOLVED – that the Sub-Committee noted the Report.

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no public questions.

14. **ANY OTHER PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other urgent public business.

15. **EXCLUSION OF THE PUBLIC**

RESOLVED, that – under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

16. **NON-PUBLIC MINUTES**

RESOLVED – that the non-public minutes of the meeting held on Monday, 15th January be approved as an accurate record.

17. **PORTFOLIO OVERVIEW**

The Sub-Committee considered a Report of the Chamberlain concerning the Projects Portfolio.

18. **ENTERPRISE RESOURCE PLANNING (ERP) PROGRAMME SYSTEM INTEGRATOR (SI) – PROCUREMENT OPTIONS (STAGE 1) REPORT**

The Sub-Committee considered a Report of the Chamberlain concerning the procurement of the Enterprise Resource Planning (ERP) System Integrator (SI) Service.

19. **ARCHITECTURAL SERVICES FRAMEWORK - CONTRACT AWARD**

The Sub-Committee considered a Joint Report of the Chamberlain and the City Surveyor concerning the contract award for the Architectural Services Framework.

20. **BARBICAN CENTRE PUBLIC CATERING SERVICES - PROCUREMENT STAGE 1 STRATEGY REPORT AND EXTENSION OF CURRENT CONTRACTS**

The Sub-Committee considered a Report of the CEO, Barbican Centre concerning the Barbican Centre Catering Service contract.

21. **EMERGENCY AND TEMPORARY ACCOMMODATION FRAMEWORK - PROCUREMENT STAGE 1 STRATEGY REPORT**
The Sub-Committee considered a Report of the Executive Director, Department for Community and Children's Services concerning the procurement strategy and evaluation criteria for the selection of the preferred supplier(s) for the Temporary Accommodation Approved Providers Contract.
22. ***GW2: WALBROOK WHARF FEASIBILITY 2027 AND BEYOND**
The Sub-Committee received a Report of the Interim Executive Director, Environment concerning Walbrook Wharf.
23. ***GW5: CITY FUND - REFURBISHMENT/EXTENSION OF 1-6 BROAD STREET PLACE AND 15-17 ELDON STREET**
The Sub-Committee received a Report of the City Surveyor concerning 1-6 Broad Street and 15-17 Eldon Street.
24. ***PRE-GATEWAY 5 PROJECT CLOSURE: BILLINGSGATE FISH HANDLING UNIT**
The Sub-Committee received a Report of the Town Clerk concerning the Billingsgate Fish Handling Unit.
25. ***PRE-GATEWAY 5 PROJECT CLOSURE: LONDON METROPOLITAN ARCHIVES (LMA) ACCOMMODATION**
The Sub-Committee received a Report of the Town Clerk concerning the London Metropolitan Archives.
26. ***PRE-GATEWAY 5 PROJECT CLOSURE: TEMPLE AREA TRAFFIC REVIEW**
The Sub-Committee received a Report of the Town Clerk concerning the Temple Area Traffic Review.
27. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were no non-public questions.
28. **ANY OTHER PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no other urgent non-public business.

The meeting ended at 2.45 pm

Chairman

Contact Officer: John Cater
John.Cater@cityoflondon.gov.uk